

# REVISED ADVERTISEMENT – REQUEST FOR PROPOSAL



DETROIT REGIONAL CONVENTION  
FACILITY AUTHORITY  
One Washington Blvd  
Detroit, MI 48226  
(313) 877-7974

<b>HVAC, PLUMBING and MECHANICAL SYSTEMS Preventative Maintenance and Repair Services at Huntington Place Convention Center</b>	<b>RFP 3.2526</b>
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Notice is hereby given that the Detroit Regional Convention Facility Authority (DRCFA) is soliciting competitive proposals for **HVAC, Plumbing, and Mechanical Systems Preventative Maintenance & Repair Services** per the terms and conditions of the Request for Proposal (RFP).

RFP documents may be obtained on or after **August 1, 2025** on the BidNet Direct website: <https://www.bidnetdirect.com/mitn/detroit-regional-convention-facility-authority>. Contact BidNet at 800-835-4603 with questions about accessing the RFP documents.

Bidders are encouraged to attend a 2<sup>nd</sup> pre-bid meeting on **August 19, 2025 at 8:00 am EST** via Teams or in person at Huntington Place Convention Center, One Washington Blvd, Room 350, Detroit, MI 48226. Onsite parking is available for \$25/vehicle. Questions may be directed to Ms. Laura Harrington at (313) 877-7974 or via email at [PURCHASING@DRCFA.ORG](mailto:PURCHASING@DRCFA.ORG) no later than **August 22, 2025**.

Proposals shall be prepared in accordance with specifications outlined in the RFP. Submittals shall be on forms furnished in the RFP. Proposers must provide Iran Linked Business disclosure in compliance with Public Act 517 of 2012 and attach this information to the bid proposal. A bidder will be permitted to withdraw his bid, unopened, after it has been submitted, if so, requested prior to the time specified above for opening of proposals.

Bid submittals must be mailed or hand delivered to Detroit Regional Convention Facility Authority, One Washington Blvd, Detroit, MI 48226, Attention: Ms. Laura Harrington, Purchasing Director or emailed to [PURCHASING@DRCFA.ORG](mailto:PURCHASING@DRCFA.ORG) subject heading "**Proposal HVAC, Plumbing, and Mechanical Systems**". Proposals must be received on or before **September 3, 2025 at 3:00 p.m. EST**. The DRCFA will not consider nor accept a proposal received by the DRCFA after the deadline date and time specified in RFP documents. Late bids shall not be opened nor returned to bidder. Faxed bids shall not be accepted for any reason.

Proposals will be publicly opened on **September 3, 2025 starting at 3:00 p.m. EST**, at Huntington Place Convention Center, One Washington Blvd, Detroit, MI 48226. Interested parties may attend in person in Conference Room 350. RFP evaluation and award subsequently will be made by DRCFA's Board of Directors. The successful bidder(s) shall be required to enter into a contract with the DRCFA.

The DRCFA reserves the right to reject any or all proposals, either in whole or in part, to split the award, to award to other than the low-cost bid, to waive any informalities or irregularities, and to accept bid alternates. The DRCFA also reserves the right to award a contract in any manner deemed by the DRCFA, in DRCFA's sole discretion, to be in DRCFA's best interests.

**Date:**

**8/12/2025**

**Authorized Signature:**

*Laura Harrington*

**Laura Harrington CPPO, CPPB  
Purchasing Director**