

ADVERTISEMENT – REQUEST FOR PROPOSAL



DETROIT REGIONAL CONVENTION
FACILITY AUTHORITY
One Washington Blvd
Detroit, MI 48226
(313) 877-7974

IT Network Devices

RFP: 21.2024

Notice is hereby given that the Detroit Regional Convention Facility Authority (DRCFA) is soliciting competitive proposals for **IT Network Devices** per the terms and conditions of the Request for Proposal (RFP). RFP documents may be obtained on or after **June 11, 2024** on the BidNet Direct website: <https://www.bidnetdirect.com/mitn/detroit-regional-convention-facility-authority>

Bidders are encouraged to attend the pre-bid meeting on **June 20, 2024 at 11:00 am** via Teams or in person at Huntington Place Convention Center, One Washington Blvd, Room 352, Detroit, MI 48226. Onsite parking is available for \$20/vehicle. Questions may be directed to Ms. Laura Harrington at (313) 877-7974 or via email at LHARRINGTON@DRCFA.ORG no later than **June 21, 2024**.

Proposals shall be prepared in accordance with specifications outlined in the RFP. Submittals shall be on forms furnished in the RFP. Each Bid Proposal must be accompanied by a certified check, cashier's check, or a satisfactory surety bid bond in an amount not less than five percent (5%) of the total Bid Proposal price as guaranty. No Bid Proposal shall be considered unless it is accompanied by the required guaranty.

Proposers must also provide Iran Linked Business disclosure in compliance with Public Act 517 of 2012 and attach this information to the bid proposal. A bidder will be permitted to withdraw his bid, unopened, after it has been submitted, if so, requested prior to the time specified above for opening of proposals.

Bid submittals must be mailed or hand delivered to Detroit Regional Convention Facility Authority, One Washington Blvd, Detroit, MI 48226, Attention: Ms. Laura Harrington, Purchasing Director or emailed to PURCHASING@DRCFA.ORG subject heading "Supply and Support Network Switches". Proposals must be received on or before **July 9, 2024 at 2:30 p.m. local time**. The DRCFA will not consider nor accept a proposal received by the DRCFA after the deadline date and time specified in RFP documents. Late bids shall not be opened nor returned to bidder. Faxed bids shall not be accepted for any reason.

Proposals will be publicly opened on **July 9, 2024 starting at 2:30 p.m.**, local time, at Huntington Place, One Washington Blvd, Detroit, MI 48226. Interested parties may attend in person in Conference Room 352. RFP evaluation and award subsequently will be made by DRCFA's Board of Directors. The successful bidder(s) shall be required to enter into a contract with the DRCFA.

The DRCFA reserves the right to reject any or all bid proposals, either in whole or in part, to split the award, to award to other than the low-cost bid, to waive any informalities or irregularities, and to accept bid alternates. The DRCFA also reserves the right to award a contract in any manner deemed by the DRCFA, in the DRCFA's sole discretion, to be in DRCFA's best interests.

Date:

6/11/2024

Authorized Signature:

Laura Harrington

**Laura Harrington CPPO, CPPB
Purchasing Director**