

ADVERTISEMENT – REQUEST FOR PROPOSAL



DETROIT REGIONAL CONVENTION
FACILITY AUTHORITY
One Washington Blvd
Detroit, MI 48226
(313) 877-7974

Commissioning Agent Services for Skybridge Connector and other Capital Improvement Program Projects	RFP Package No.: 13.2425B
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Notice is hereby given that the Detroit Regional Convention Facility Authority (DRCFA) is soliciting competitive proposals for Commissioning Agent Services for Skybridge Connector and other Capital Improvement Program Projects per the terms and conditions of the Request for Proposal (RFP).

RFP documents may be obtained on or after **March 19, 2025**, on the E-Builder website:
<https://app.e-builder.net/public/publicLanding.aspx?QS=3605e8bc039145e79fd1cdec51823f9>

Contact Kathryn Newkirk via email at Kathryn.Newkirk@plantemoran.com for e-Builder access instructions should you encounter difficulties.

Bidders are encouraged to attend the pre-proposal meeting on **March 24, 2025, at 1:00 pm** via Microsoft Teams, call link to be emailed to each interested firm. Onsite parking is available for \$25/vehicle. Questions may be directed to Ron Zuhorski via email at ron.zuhorski@plantemoran.com no later than **March 28, 2025**.

Proposals shall be prepared in accordance with specifications outlined in the RFP. Submittals shall be on forms furnished in the RFP. Proposers must provide Iran Linked Business disclosure in compliance with Public Act 517 of 2012 and attach this information to the bid proposal. The bid proposal must be accompanied by a sworn and notarized statement that their business is NOT an Iran Linked Business.

A bidder will be permitted to withdraw his bid, unopened, after it has been submitted if so requested prior to the time specified above for opening of proposals.

Bid submittals must be hand delivered to Huntington Place Convention Center, One Washington Blvd, Detroit, MI 48226, Room 352, Attention: Ms. Laura Harrington, Purchasing Director or emailed to Purchasing@DRCFA.org. Proposals must be received on or before **April 1, 2025, no later than 3:00 pm local time**. The DRCFA will not consider nor accept a proposal received by the DRCFA after the deadline date and time specified in RFP documents. Late bids shall not be opened nor returned to bidder. The Authority is not responsible for late proposals or delivery to the wrong location or email. Faxed proposals will not be accepted.

Proposals will be publicly opened on **April 1, 2025, starting at 3:00 pm** local time, at Huntington Place Convention Center, One Washington Blvd, Detroit, MI 48226. Interested parties may join in person in Conference Room 352. RFP evaluation and award subsequently will be made by DRCFA's Board of Directors. The successful bidder(s) shall be required to enter into a contract with the DRCFA.

The DRCFA reserves the right to reject any or all bid proposals, either in whole or in part, to award to other than the low cost bid, to waive any informalities or irregularities, and to accept bid alternates. The DRCFA also reserves the right to award a contract in any manner deemed by the DRCFA, in the DRCFA's sole discretion, to be in DRCFA's best interests.

Date:

3/19/2025

Authorized Signature:

Laura M. Harrington

Laura Harrington CPPO, CPPB
Purchasing Director